

"BUILDING A BETTER CULPEPER"

REQUEST FOR COMMUNITY ASSISTANCE APPLICATION

A cooperative venture between the Town and County of Culpeper to serve community needs



Deadline: Dec. 17, 2007; 5 p.m.

Noncompliance with completion of form in its entirety will result in no funding

SUBMISSION DOCUMENT STATUS *(Check status-a copy of each must be on file to qualify for funding)*

501c3 IRS Determination Letter:	Need on file
Articles of Incorporation-VA:	Need on file
Financial Data (3 yrs-Rev & Exp, Tax records, Salaries by Category):	Need 2004,2005,2006
Budget:	Need Current
List of Funding Sources <i>(include local governments & # served commitment):</i> :	Need Current
Audit or Review <i>(depending on Organization Budget):</i>	Need Current
List of Current Board of Directors <i>(with addresses, titles and terms):</i>	Need Current
Non-Discrimination Policy <i>(include Board approval/certification):</i>	Need on file
Bylaws:	Need on file
Minutes <i>(Board approval-completed application):</i>	Need on file

IDENTIFICATION

Organization/Agency Name:	
Address:	
Phone, Fax & Email:	
Web Site:	
Contact <i>(Name, Title):</i>	
Federal Tax ID#:	
Organization Mission/Purpose:	

FUNDING REQUEST FY 09 *(July 1, 2008-June 30, 2009)*

Program/Project Name:															
Category of Funding: <i>(please CHECK OR X)</i>	<table> <tr><td>1. Arts & Culture</td><td></td></tr> <tr><td>2. Education</td><td></td></tr> <tr><td>3. Environment</td><td></td></tr> <tr><td>4. General Community/Civic</td><td></td></tr> <tr><td>5. Health</td><td></td></tr> <tr><td>6. Human Services</td><td></td></tr> <tr><td>7. Recreation</td><td></td></tr> </table>	1. Arts & Culture		2. Education		3. Environment		4. General Community/Civic		5. Health		6. Human Services		7. Recreation	
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Fund Request-Town of Culpeper:	\$														
Fund Request-Culpeper County:	\$														

If the proposed request is awarded, the applicant agrees to follow all applicable federal, state, and local regulations, policies and procedures.

Signature: 	Printed Name:
Office Use Only: Date/Time: _____ Initials: _____	

NARRATIVE-PROGRAM

Organizational Capacity and Experience:

Please describe your organization's experience (yrs in business, how many served, current or past collaborators/partners), accomplishments and any current programs or activities serving Culpeper

Need:

Please outline how awarding of these funds would respond to a need or needs in Culpeper and how residents would benefit from awarding of this support.

Design/Implementation:

Please outline how you intend to use these funds (project, event, etc.) and include any applicable implementation information (time frames, partnerships, goals, etc.)

Evaluation & Impact:

Please explain how you will gather data to evaluate success of your program/project and how the use of these funds will help "build a better Culpeper"